

Gibraltar Director of Civil Aviation

Special Events and Unusual Aerial Activity

Procedure 06

Contents

Revision History	1
Introduction	2
Applications.....	2
Decision of the DCA	2
Annex A	3
SPECIAL EVENTS AND UNUSUAL AERIAL ACTIVITY – APPLICATION.....	3

Revision History

Version	Item	Date
1	Initial Issue	4 June 2009
2	Typographic Changes	25 June 2009
3	Revision	3 December 2015
4	Complete Review	06 December 2022
5	Review no change	07 December 2023

Introduction

1. The Civil Aviation (Air Navigation) Regulations 2009, Regulation 39, details the requirement that any person who wishes to act as the organiser of a flying display must obtain permission from the Director of Civil Aviation (DCA). The Civil Aviation (Air Navigation) Regulations 2009, Regulation 93, details the requirement for the DCA to issue permission to an operator to undertake aerial photography, aerial survey or any other form of aerial work over Gibraltar. Retained European Commission Regulations No 923/2012, SERA 3105, SERA 5005(f) and SERA 5015(b) detail the low flying prohibitions relating to Gibraltar and the circumstances in which exemptions to these prohibitions are applicable.
2. This procedure sets out the information required by the Director of Civil Aviation in order that he can consider requests for permission or exemptions for special events and unusual aerial activity under the Regulations detailed above.

Applications

3. Applications for permissions or exemptions to undertake special events and unusual aerial activity, along with the required supporting documentation, should be received by the DCA a minimum of five working days before the date of the intended activity. Applications should be completed on the form attached at Annex A.

Decision of the DCA

4. Once the DCA has considered the application, taking into account the views of any agencies that might need to be consulted, the applicant will be informed of the decision of the DCA. If the application is approved, the DCA will contact the Airfield Authority to instigate NOTAM action for the specific activity.

Annex A

SPECIAL EVENTS AND UNUSUAL AERIAL ACTIVITY – APPLICATION

Please complete the form in block capitals using black ink.

Exemption or Permission Required	
Please tick the appropriate Regulation	
Air Navigation Regulation 39 - Flying Displays	
Air Navigation Regulation 93 - Aerial Photography, Survey and Work	
SERA 3105 – Low Flying	
Other (please specify)	
Other:	
Activity Details	
Location of Activity	
Date and Time (Local) of Activity	
Description of Activity	
Name of Applicant	
Address of Applicant	
E-mail	
Daytime Contact Tel. No.	
Fax No.	
Aircraft Operator	
Aircraft Type	
Pilot's Name	

Pilot's Experience	
Airspace Requirements	
Please indicate the extent of the aerial activity	
Routing to be followed	
Minimum and Maximum altitude required (ft AMSL)	
Maximum radius from the event location (nm)	
Any other information (holding patterns etc.)	
Certificate of Compliance by the Applicant	
<p>I, (name) being the person responsible for the Aerial Activity at (place) on (date) Hereby certify that the activity will be organised in accordance with current regulations.</p> <p>Signed: _____ Date: _____</p>	
Supporting Documentation Required for Aerial Work Activity	

- Copy of a valid certificate of airworthiness (copy of annual maintenance log book entries as well, if the certificate of airworthiness is not time limited);
- Copy of pilot's licence / qualifications
- Copy of the certificate of registration;
- Copy of the Trust documents if the registered owner is a Trustee;
- Copy of valid certificate of insurance; and

Note 1: if the aircraft has been modified for the type of aerial work to be carried out, details of the modifications together with a copy of the approval of the modifications from the aeronautical authority of the state of registry will be required;

Note 2: all documents should be provided in the English language. If they are submitted in a foreign language DCA may request an English translation to be provided;

Submission Instructions

Please send your completed application form to:

Director of Civil Aviation, Suite 631, Europort, Gibraltar

Tel No: +350 20061174

e-mail: dca@gibraltar.gov.gi

Please include any relevant attachments (maps etc) with the application form.

Application to arrive a minimum of 5 working days prior to the planned activity.

General Guidance

General guidance on special events can be found in [Flying Displays and Special Events: Safety and Administrative Requirements and Guidance \(caa.co.uk\)](http://caa.co.uk), published by the UK CAA.